

**761—1.8 (17A,307) Divisions.** The department is made up of the following divisions, which report to the director:

**1.8(1) Administration division.** The administration division is based in Ames, telephone (515)239-1340, and provides general administrative support for the department in these areas: Management of facilities, equipment, and supplies; data processing and internal information services; toll bridge operations; auditing; and all phases of fiscal management.

**1.8(2) Air and transit division.** The address for the air and transit division is: Air and Transit Division, Iowa Department of Transportation, Park Fair Mall, 100 East Euclid Avenue, Suite 7, Des Moines, Iowa 50313; telephone (515)237-3301.

*a.* The office of aeronautics administers the Iowa Code provisions which relate to air transportation, including: airport development, registration and zoning; aircraft registration; state aircraft pool; safety promotion; public education and air service analysis. Telephone (515)237-3301.

*b.* The office of public transportation provides advice and assistance regarding financial, technical and management matters to urban and regional transit systems, compiles and analyzes data from transit systems, certifies providers of transit services for the purpose of coordinating these services, and administers state and federal funds for public transit assistance. Telephone (515)237-3302.

**1.8(3) General counsel division.** The department's general counsel is based in Ames; telephone (515)239-1521. It is made up of a special assistant attorney general and assistant attorneys general. It provides legal services for the department.

**1.8(4) Highway division.** The highway division's headquarters are in Ames; telephone (515)239-1124. The division is responsible for design, right-of-way acquisition, construction and maintenance of the interstate and primary highway systems, state park roads, and institutional roads; administers Iowa Code chapters 306 to 306C, 308, and 309 to 320; and assists counties and cities with their road and street systems.

Responsibilities for highway operations are divided among six districts. Each district has maintenance garages, maintenance offices, and construction offices which are listed in local telephone directories. The six district offices are:

District 1 1020 S. 4th St., Ames, Iowa 50010	(515)239-1635
District 2 1420 4th St., S.E., Mason City, Iowa 50401	(515)423-7584
District 3 2800 E. Gordon Dr., Sioux City, Iowa 51102	(712)276-1451
District 4 Box 406, U.S. 6 East, Atlantic, Iowa 50022	(712)243-3355
District 5 307 W. Briggs Ave., Fairfield, Iowa 52556	(515)472-4171
District 6 430 16th Ave. S.W., Cedar Rapids, Iowa 52404	(319)364-0235

**1.8(5) *Motor vehicle division.*** The motor vehicle information center telephone number is 1-800-532-1121. The division's headquarters are located at Park Fair Mall, 100 Euclid Avenue, Des Moines, Iowa; telephone (515)244-8725. The mailing address is P.O. Box 10382, Des Moines, Iowa 50306-0382.

The motor vehicle division is responsible for administering and enforcing Iowa Code provisions relating to:

- a. The licensing and financial responsibility of drivers, including motor vehicle accident records and driver improvement.
- b. The titling of motor vehicles and mobile homes, the titling and licensing of official vehicles, and the registration of vehicles. The division also issues handicapped identification devices.
- c. The licensing of motor vehicle, mobile home and travel trailer dealers, manufacturers and distributors, and the licensing of motor vehicle lessors, salvagers and recyclers. The division also receives applications to discontinue or terminate motor vehicle franchises or to establish additional motor vehicle dealerships of the same line-make in the community.
- d. The proportional registration of commercial vehicles operated in interstate commerce.
- e. The size and weight of vehicles, including permit provisions for the movement of vehicles and loads of excess size and weight.
- f. The payment of fuel taxes for interstate motor vehicle operations.
- g. Carriers engaged in the business of transporting passengers or property for compensation, excluding railroads. This responsibility includes the issuance of operating authority for intrastate carriers and the registration of interstate commerce commission authority for interstate carriers.
- h. Odometers. The responsibility includes the enforcement of federal odometer laws.
- i. Vehicle equipment and safety.

**1.8(6) *Planning and research division.*** The planning and research division is based in Ames; telephone (515)239-1661. The division compiles statistical transportation data; prepares assessments of economic and fiscal impacts of legislation, policies and programs upon the state; coordinates state transportation planning, administers general transportation research projects; annually develops a program of transportation projects; prepares highway corridor studies; and conducts economic, social and environmental assessments of projects.

**1.8(7) *Rail and water division.*** The rail and water division is based in Ames; telephone (515)239-1367. The division administers state and federal funds for railroad track and grade crossing improvements, reviews and develops policy position recommendations on rail abandonments and mergers, performs track safety inspections, reviews and recommends financing projects to the transportation commission, promotes river transportation and coordinates river programs with other transportation modes, and administers other railroad and river related Iowa Code responsibilities assigned to the department.