

**877—34.2(84I) Application and license.**

**34.2(1) *Application.*** An application for a license must be made in writing to the director on the form provided by the director. The applicant shall also complete and submit the employee-paid fee schedule form provided by the director; \$75 nonrefundable fee; and all contract forms to be signed by an employee. The application shall also be accompanied by a surety company bond in the sum of \$30,000, to be approved by the director and conditioned to pay any damages that may accrue to any person due to a wrongful act or violation of law on the part of the applicant in the conduct of business.

**34.2(2) *Name.*** No agency shall use any name, symbol or abbreviation deceptively similar to or reasonably likely to be confused with the name used by an existing agency, any governmental unit, or nonprofit organization.

**34.2(3) *Change in officers.*** A change in the name of any person required to be reported on the application under Iowa Code chapter 84I shall be forwarded to the director within ten days of the change.

**34.2(4) *Change in address.*** The agency shall notify the director of any change of address prior to the change.

**34.2(5) *Multiple locations.*** A separate license shall be required for each separate office location operated by an agency.

**34.2(6) *Nontransferable.*** A license is nontransferable.

[ARC 5022C, IAB 4/8/20, effective 5/13/20; Editorial change: IAC Supplement 6/26/24]