

493—4.13 (17A,22) Availability of records.

4.13(1) *Open records.* Agency records are open for public inspection and copying unless otherwise provided by rule or law.

4.13(2) *Confidential records.* The following records may be withheld from public inspection. Records are listed by category, according to the legal basis for withholding them from public inspection.

- a.* Sealed bids received prior to the time set for public opening of bids. (Iowa Code section 72.3)
- b.* Tax records made available to the agency. (Iowa Code sections 422.20 and 422.72)
- c.* Records which are exempt from disclosure under Iowa Code section 22.7.
- d.* Minutes of closed meetings of a government body. (Iowa Code section 21.5(4))
- e.* Identifying details in final orders, decisions and opinions to the extent required to prevent a clearly unwarranted invasion of personal privacy or trade secrets under Iowa Code section 17A.3(1) “*d.*”
- f.* Records which constitute attorney work product, attorney-client communications, or which are otherwise privileged. Attorney work product is confidential under Iowa Code sections 22.7(4), 622.10 and 622.11, Iowa R.C.P. 1.503, the rules of evidence, the Code of Professional Responsibility, and case law.
- g.* Criminal investigative reports. (Iowa Code section 22.7(5))
- h.* A claim for compensation and reimbursement for legal assistance and supporting documents submitted to the state public defender for payment of costs incurred in the legal representation of an indigent person pursuant to Iowa Code section 13B.4B, except as disclosure is authorized under that section.
- i.* Any other records considered confidential by law.

[ARC 1512C, IAB 6/25/14, effective 7/30/14]