

199—2506.16(17A,476) Subpoenas.**2506.16(1)** *Issuance.*

a. An agency subpoena will be issued to a party on a written request that includes the name, address, and telephone number of the requesting party. In the absence of good cause for permitting later action, a request for a subpoena will be filed at least seven days before the scheduled hearing.

b. Except to the extent otherwise provided by law, parties are responsible for service of their own subpoenas and payment of witness fees and mileage expenses. Subpoenas cannot be served electronically through the electronic filing system.

2506.16(2) *Motion to quash or modify.* Upon motion, the commission or presiding officer may quash or modify a subpoena for any lawful reason.

[ARC 0375D, IAB 6/24/26, effective 6/1/26]