

261—23.11 (15) Requirements for the housing fund program.

23.11(1) *Housing fund application procedure.* Each year, the authority shall announce the availability of funds and instructions for applying for funds through direct mail, public notices, media releases, workshops or other means determined necessary by the authority.

- a.* Application forms shall be available at iowagrants.gov.
- b.* Applications shall be submitted by the deadline established by the authority.
- c.* The authority shall review applications and make funding decisions based on criteria described in the annual action plan. Review criteria typically include:
 - (1) Level of need.
 - (2) Level of impact.
 - (3) Community involvement in other housing and community development activities.
 - (4) Project readiness.
 - (5) Local involvement in the project.

d. Applicants selected to receive awards shall be notified by letter from the authority director by the date(s) determined by the authority.

23.11(2) *Applicability to housing fund on or after July 1, 2015.* For CDBG housing fund program awards made on or after July 1, 2015, the administrative rules in this chapter will apply. For CDBG housing fund program awards made before July 1, 2015, the administrative rules in 261—Chapter 25 will apply for contract administration and project closeout purposes.

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