

**481—652.12(147,148) Renewal of a permanent or administrative medicine license.**

**652.12(1)** *Licensee obligation.* The licensee is responsible for renewing the license prior to its expiration. Failure of the licensee to receive notice does not relieve the licensee of responsibility for renewing that license.

**652.12(2)** *Renewal application requirements.* A licensee seeking renewal shall submit a completed renewal application; information on continuing education, training on chronic pain management, training on end-of-life care, and training on identifying and reporting abuse; and the required fee prior to the expiration date on the current license.

*a.* Renewal fee.

(1) The fees for renewal are specified in 481—subparagraph 651.4(1)“c”(1).

(2) There is no renewal fee due for a physician who was on active duty in the U.S. armed forces, reserves or national guard during the renewal period.

(3) A physician who fails to renew before the expiration of the license is charged a penalty fee as set forth in 481—paragraph 651.4(1)“d.”

*b.* The requirements for continuing education and training on identifying and reporting abuse are found in 481—Chapter 654.

**652.12(3)** *Issuance of a renewal.* Upon receipt of the completed renewal application, staff will administratively issue a two-year license that expires on the first day of the licensee’s birth month. In the event the board receives adverse information on the renewal application, the board will issue the renewal license but may refer the adverse information for further consideration.

**652.12(4)** *Failure to renew.* The license will become inactive and invalid if the licensee fails to renew a license within two months following its expiration date. A licensee whose license is invalid or inactive is prohibited from practice until the license is reactivated in accordance with rule 481—652.15(147,148).

**652.12(5)** *Display of license.* Renewal licenses shall be displayed along with the license certificate in the primary location of practice.

[ARC 9112C, IAB 4/16/25, effective 5/21/25; Editorial change: IAC Supplement 6/11/25]