

11—130.1(8A) Definitions. The definitions used in Iowa Code chapters 8A and 17A will apply for terms used throughout this chapter. In addition, the following definitions will apply:

“*Circulating materials*” means items that may be loaned and used outside the library.

“*Deaccession*” means permanent removal of materials from the state library’s collections.

“*Department*” means the department of administrative services.

“*Director*” means the director of the department of administrative services.

“*Holds*” means patron requests to reserve items checked out to other patrons. Materials may be placed on hold through the library’s online catalog using a library card. When an item on hold becomes available, the patron placing the hold will be contacted and given five days to pick up the item(s) or make arrangements for receipt of items.

“*Individual library card*” means a card distributed by the state library that allows a patron to access the library’s collections, reference assistance, and online resources.

“*Library materials*” includes but is not limited to books, journals, documents, audiovisuals, and software in any format.

“*Proof of identity and state residence*” means a government-issued form of identification with a photo and indication of Iowa residency, including but not limited to a driver’s license, a passport, a nonoperator’s identification card, or a military identification card; or, for minors, a school identification card.

“*Resident*” means a person who lives in Iowa or pays property taxes in Iowa.

“*State employee library card*” means a card distributed by the state library that allows a state employee to access the library’s collections, reference assistance, online resources, and interlibrary loan services.

“*State librarian*” means the chief operating officer of the state library.

“*State library*” means the library agency within the department of administrative services.

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