

**641—15.10 (135I) Training courses.**

**15.10(1)** A training course designed to fulfill the requirements of 641—15.11(135I) shall be reviewed by the department.

**15.10(2)** At least 15 days prior to the course date, the course director shall submit at a minimum the following to the department:

- a.* A course outline with a list of instructors and guest speakers and their qualifications.
- b.* Date or dates the course is to be held.
- c.* Place the course is to be held.
- d.* Number of hours of instruction.
- e.* Course agenda.

**15.10(3)** The department shall approve or disapprove the course of instruction in writing within 10 business days of receipt of the information required in 15.10(2).

**15.10(4)** Within 30 business days after the conclusion of the course of instruction, the course director shall furnish the department with the name and address of each person who successfully completed the course.