

**263—8.5 (368) Filing and service.**

**8.5(1) *Filing.*** The original and 15 copies of a petition shall be filed with the board. A petition will be deemed filed with the board on the date it is received by board staff. The board shall return a file-stamped copy of the petition to the petitioner.

**8.5(2) *Service.*** Within seven days of the filing of a petition with the board the petitioner shall serve notice of the filing, including a copy of the petition, upon the council of each city for which a discontinuance, annexation, severance or consolidation is proposed; the board of supervisors for each county which contains a portion of a city to be discontinued or territory to be incorporated, annexed, or severed; and the regional planning authority for the area involved.

**8.5(3) *Proof of service.*** The petitioner shall file proof of compliance with the service requirement of subrule 8.5(2) with the board.