

**641—30.4(105) Course instructor(s).**

**30.4(1) Procedure and standards for board approval of instructors.** An individual seeking board approval to instruct continuing education programs/activities will:

- a. File an application in the form prescribed by the board without alteration;
- b. Attach copies of documents, licenses, degrees, and other materials demonstrating compliance with the requirements for the type of continuing education program/activity as set forth below.

(1) If seeking approval to instruct in the content area of the Iowa occupational safety and health Act, an individual must either possess and maintain a current Iowa occupational safety and health Act 500, 501, 502, or 503 card or completion certificate, or both, or possess a current train-the-trainer or instructor card or other certification or safety-related degree or diploma issued by the American Heart Association, American Red Cross, Health and Safety Institute, National Safety Council, Board of Certified Safety Professionals, or board-approved equivalent.

(2) If seeking approval to instruct in the content area of the Iowa plumbing code or Iowa mechanical code, or both, an individual must:

1. Possess a current license issued by the board at the journey or master level in the applicable discipline under that code,
  2. Possess a current license as a professional engineer under Iowa Code chapter 542B,
  3. Present evidence of having taught at least eight contact hours in the applicable code within the last three years,
  4. Possess a current inspector or plans examiner certificate issued by a code body in the discipline,
- or
5. Demonstrate equivalent specialized education or training.

(3) If seeking approval to instruct in the content area of a practice discipline, an individual must:

1. Possess a current license issued by the board at the journey or master level in the applicable discipline,
2. Possess a current license as a professional engineer under Iowa Code chapter 542B,
3. Provide evidence of employment as a product representative with manufacturer training,
4. Present evidence of having taught at least eight contact hours in the applicable discipline within the last year, or
5. Demonstrate equivalent specialized education or training.

**30.4(2) Board approval.** Board approval for an instructor under subrule 30.4(1) will be valid for three years.

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