

**567—1.7(17A,455A) Officers and duties.**

**1.7(1) *Officers.*** The officers of the commission are the chairperson, the vice chairperson, and the secretary.

**1.7(2) *Duties.*** The chairperson will preside at meetings and will exercise the powers conferred upon the chairperson. The vice chairperson will perform the duties of the chairperson when the chairperson is absent or when directed by the chairperson. The secretary will make recommendations to the commission on approval or revision of the minutes and act as parliamentarian.

**1.7(3) *Elections.*** Officers will be elected annually during May.

**1.7(4) *Succession.***

*a.* If the chairperson does not serve out the elected term, the vice chairperson will succeed the chairperson for the remainder of the term. A special election will be held to elect a new vice chairperson to serve the remainder of the term.

*b.* If the vice chairperson does not serve out the elected term, a special election will be held to elect a new vice chairperson to serve the remainder of the term.

*c.* If the secretary does not serve out the elected term, a special election will be held to elect a new secretary to serve the remainder of the term.

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