

**641—44.5(136B) Renewal application of annual credentialing.**

**44.5(1)** *Credential renewal.* A person applying for a renewal of an annual credential shall:

*a.* Submit the appropriate application through the online licensing portal.  
*b.* Include the number of mitigation systems installed for the renewal period by providing all of the following at or before time of renewal through the online licensing portal:

- (1) Building owner name;
- (2) Building owner phone number;
- (3) Physical address of installation location, including street address, city, state and zip code;
- (4) Installation date;
- (5) Employer at time of installation.

*c.* Submit copies of CE completion certificates to the department biennially, based on the date of initial credentialing.

*d.* Pay the fee specified in rule 641—44.6(136B).

**44.5(2)** *Reinstatement of an expired credential.* Reinstatement applications shall be submitted through the online licensing portal when a registration has not been renewed within 30 days following the expiration date. Any person wishing to reinstate an expired radon measurement certification must complete the following:

*a.* Submit the required application and CE documentation that was due at time of expiration. If it has been more than two years since expiration, eight hours of CE must be completed with four of those hours being an approved mitigation standards review course; and

*b.* Pay the applicable credentialing and reinstatement fees.

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