605—13.6 (29C,83GA,HF64) Application for grant funds.

13.6(1) The application for the grant funds allocated according to these rules shall include the following information:

a. The name of the city or county making the request.

b. The county in which the city is located.

c. The name of the mayor or chairperson of the board of supervisors who will sign the application.

d. The address of the recipient.

e. Specifications for individual projects that the recipient has selected for grant funding to include the following:

(1) Category of the individual project in accordance with rule 13.4(29C,83GA,HF64);

(2) Narrative of proposed work to be completed;

(3) Anticipated costs, including detail of major cost elements;

(4) Time line of milestones and a completion date of the project no later than June 30, 2010;

(5) Detail of governance structure used to administer the funds for the recipient, including designation of community disaster grant manager;

(6) Performance measures and basis of evaluation for project.

13.6(2) The application shall require the recipient to certify that the projects listed in the application are for disaster-related costs that have not otherwise been funded from other federal or nonfederal sources.

13.6(3) The application shall require the recipient to certify that the recipient will submit a written report to Iowa homeland security and emergency management by January 1, 2010, specifying the allocation and uses of the moneys received from this grant.

13.6(4) The application shall require the recipient to certify that the recipient understands these funds may be subject to audit by the state auditor.

13.6(5) The application will be created by the division and included in the initial notification as specified in rule 13.3(29C,83GA,HF64). Additionally, the division will make the application and these rules available on the division's Web site, www.iowahomelandsecurity.org.

[**ARC 7580B**, IAB 2/25/09, effective 2/2/09; **ARC 7752B**, IAB 5/6/09, effective 6/10/09]