

701—1000.8(123) Transfer of license or permit to another location.

1000.8(1) *Transfer conditions.* A retail alcohol license, wine permit, or beer permit may be transferred within the jurisdiction of the local authority that approved the license or permit. A licensee or permittee is only allowed to sell or serve alcoholic beverages at the transferred license or permit location once approved by the department. Sales and service at the original location must stop during the time of the license/permit transfer. Seasonal, 14-day, and 5-day retail alcohol licenses cannot be transferred.

1000.8(2) *Transfer applications.*

- a.* A licensee or permittee may apply for a permanent or temporary transfer by providing:
 - (1) A new sketch showing the premises to be licensed.
 - (2) Proof of control by the licensee of the premises to be licensed.
 - (3) Any other information deemed necessary by the director.
- b.* The application must be approved by the local authority and the department prior to the transfer.
- c.* The insurance company holding the dramshop policy listing the new address must endorse the application prior to the transfer, if applicable.
- d.* If a permanent transfer is approved, the department will issue an amended license or permit showing the new permanent address. If a temporary transfer is approved, the department will issue a letter of authorization to the local authority and licensee or permittee showing the new temporary address.

This rule is intended to implement Iowa Code sections 123.4 and 123.38.

[ARC 9085C, IAB 4/2/25, effective 5/7/25]