

**261—195.10(15,22) Other groups of records.** This rule describes groups of records maintained by the authority other than record systems. These records are routinely available to the public. All or portions of such records may contain confidential information pursuant to Iowa Code section 22.7 or other applicable law. The records are stored by electronic and physical methods.

**195.10(1) Rulemaking records.** Rulemaking records may contain information about individuals making written or oral comments on proposed rules. This information is collected pursuant to Iowa Code section 17A.4.

**195.10(2) Meeting records.** Agendas, minutes and materials presented to boards and other bodies associated with the authority are available from the authority, except those records concerning closed sessions that are exempt from disclosure under Iowa Code section 21.5(4) or that are otherwise confidential by law. Authority meeting records contain information about people who participate in meetings. The information is collected pursuant to Iowa Code section 21.3. This information is not retrieved by individual identifier.

**195.10(3) Publications.** News releases, annual reports, project reports, newsletters, and related documents are available from the authority. Authority news releases, project reports, and newsletters may contain information about individuals, including authority staff. This information is not retrieved by individual identifier.

**195.10(4) Statistical reports.** Periodic reports for various authority programs are available from the authority. Statistical reports do not contain personally identifiable information.

**195.10(5) Published materials.** The authority uses many legal and technical publications in its work. The public may inspect these publications upon request. Some of these materials may be protected by copyright law.

**195.10(6) Policy manuals.** The authority employees' manual, containing procedures describing the authority's regulations and practices, is available. Policy manuals do not contain information about individuals.

**195.10(7) Other records.** All other records that are not exempt from disclosure by law are available from the authority.

[ARC 9138C, IAB 4/16/25, effective 5/21/25]