

**761—164.5(307,312) Applications.** Applications address funding needs in one of three categories: site-specific improvements, traffic control devices, or studies and outreach. Application procedures for each funding category are distinct.

**164.5(1) *Site-specific improvements category.*** Applications in the site-specific improvements category shall be submitted electronically on forms provided on the department's website. Required information includes:

- a. The applicant's name, mailing address, telephone number, and a designated contact person.
- b. A preliminary project concept statement, including a location map and a sketch plan. Concepts are to be developed using engineering principles and are to include details to generate project cost estimates.
- c. Justification for the proposed construction project. Justification may be based on a location's crash history, a location's crash risk, or recommendations from a traffic study.
- d. Data showing the anticipated effect of the project on traffic safety. Data shall include crash history based on the department's current crash analysis software and the anticipated crash reduction as a result of the project.
- e. An itemized cost estimate for the project including a list of the sources and amounts of supplementary funds for the project. Safety-related work items and quantities shall be listed separately.
- f. A time schedule for the project.
- g. The jurisdiction's official endorsement, where applicable, of the project and written assurance that the improved site will be adequately maintained for a specified period of time.

**164.5(2) *Traffic control devices category.*** Applications in the traffic control devices category shall be submitted electronically on forms provided on the department's website. Required information includes:

- a. The applicant's name, mailing address, telephone number, and a designated contact person.
- b. A list of the number and types of devices requested, and whether each is for initial placement or a replacement.
- c. Justification for the requested devices, including compliance with the applicable warrants in the MUTCD as adopted in rule 761—130.1(321).
- d. A cost estimate.
- e. A time schedule for installation.
- f. The jurisdiction's official endorsement of the traffic control device project and written assurance that the traffic control device will be adequately maintained for a specified period of time.

**164.5(3) *Studies and outreach category.*** Applications in the studies and outreach category shall be submitted electronically on forms provided on the department's website. Required information includes:

- a. The applicant's name, mailing address, telephone number and a designated contact person.
- b. A description of the proposed subject matter and the goals or expected results of the effort.
- c. A cost estimate.
- d. A time schedule.

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