

283—21.1(261B) Advisory committee on postsecondary registration. The advisory committee on postsecondary registration examines out-of-state college and university applications for operation in Iowa and makes recommendations to the commission.

21.1(1) The six-member committee is appointed annually by the Iowa college student aid commission and includes one representative from each of the following:

- a.* The state board of regents.
- b.* The department of education.
- c.* The office of the secretary of state.
- d.* The office of the attorney general.
- e.* A community college located in this state.
- f.* An accredited private postsecondary institution as defined in Iowa Code section 261.9, subsection 1, incorporated or otherwise organized under the laws of this state.

21.1(2) The committee shall meet as needed. Meetings may be called by commission staff or upon request of a majority of committee members. A nonvoting staff member shall preside as chairperson at the meetings.

21.1(3) The commission shall give advance public notice of the time and place of each meeting by posting the notice to the commission's Web site. The notice will include the specific date, time, and place of the meeting and the proposed agenda.

21.1(4) A quorum shall consist of two-thirds of the voting members of the committee. When a quorum is present, a position is carried by an affirmative vote of the majority of committee members eligible to vote.

21.1(5) The committee may consider comments of the Iowa coordinating council for post high school education that are received by the commission within 90 days of the filing of the application.

21.1(6) A specific time is set aside at each meeting for the public to address the committee. As a general guideline, a limit of five minutes will be allocated for each of these presentations. If a large group seeks to address a specific issue, the chairperson may limit the number of speakers. Members of the public who wish to address the committee during this portion of the meeting are required to submit a request to the executive director prior to the meeting. The person's name and the subject of the person's remarks must be noted. To accommodate maximum public participation, members of the public are encouraged to submit the request at least 72 hours in advance of the meeting. Members of the public who fail to submit a request may be recognized at the discretion of the presiding chairperson.

21.1(7) A report of all committee meetings will be provided to the commission at its next regularly scheduled meeting.