

**645—99.4(17A) Official communications.**

**99.4(1)** All official communications, including submissions and requests, may be addressed to the Board of Mortuary Science, Professional Licensure Division, Fifth Floor, Lucas State Office Building, Des Moines, Iowa 50319-0075.

**99.4(2)** Notice of change of address. Each licensee shall notify the board of a change of the licensee's current mailing address within 30 days after the change of address occurs.

**99.4(3)** Notice of change of name. Each licensee shall notify the board in writing of a change of name within 30 days after changing the name.