

**641—87.5(135) Program requirements.** Contractors shall meet the following minimum program requirements:

**87.5(1) Accreditation.** Contractors shall comply with Healthy Families America (HFA) standards and maintain HFA accreditation status. HOPES-HFI contractors will be required to submit evidence of reaccreditation reports to the department within 30 days of receipt. Applicants that are not fully accredited with HFA at the time of application must become accredited within three years of the initial contract execution.

**87.5(2) Participant identification.** Contractors shall collaborate with health care, human services, education, and other partners serving pregnant women and women of childbearing age to identify families who are at risk in order to promote positive birth and parenting outcomes.

**87.5(3) Standardized tools.** Contractors shall utilize standardized tools approved by the department to assess and reassess a participant's risk status and achievements and the appropriate level of service.

**87.5(4) Quality assessment and improvement.** Contractors shall develop a process for annual program evaluation. The process shall include the following:

*a.* The outcome of the program evaluation shall be reviewed by the program's governing or advisory board with recommendations made for program improvement.

*b.* The evaluation shall demonstrate the effectiveness of the program through program outcomes, including acceptance and retention rates.

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