

**641—37.6 (135) Right to appeal.** If an individual disagrees with or is dissatisfied with program eligibility, the covered-service determination, or the decision of the program, the individual has the right to appeal the decision or action.

**37.6(1)** The appeal shall be in writing and shall be submitted to the designated agency personnel with whom the individual has been working, within ten working days of the decision or action.

**37.6(2)** The designated agency staff shall contact a state IA BCCEDP staff person with the information regarding the appeal.

**37.6(3)** State IA BCCEDP staff shall confer with the bureau chief of the department and provide a decision to the designated agency staff within five business days. A decision made by state IA BCCEDP staff shall be delivered by telephone, if possible, to the individual making the appeal and shall be followed by a written notification of the decision. The decision of state IA BCCEDP staff shall be considered a final agency decision in accordance with Iowa Code chapter 17A.

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