

**641—77.4(137) Organization of local boards of health.**

**77.4(1) *Officers of local board of health.*** Each local board of health shall, at its first meeting during any calendar year, elect one of its members to serve as chairperson until the first meeting of the following calendar year.

*a.* The local board of health may elect a vice-chairperson, secretary, or other such officers as it may deem advisable.

*b.* In case of a vacancy of the office of chairperson, a successor shall be elected at the next meeting of the board, who shall serve the remainder of the term.

**77.4(2) *Meetings of local board of health.*** The place, date and time of regular meetings of the local board of health shall be determined by vote of the board, and shall comply with the provisions of the open meetings law which is found in Iowa Code chapter 21.

*a.* Each local board of health shall meet at least quarterly.

*b.* Special meetings of the board may be called as needed by the chairperson, or by any three board members. At least 24 hours' notice shall be given of special meetings, except in case of emergency.

**77.4(3) *Quorum of local board of health.*** Fifty percent or more of the board membership shall constitute a quorum.