

**877—32.1(84A) Definitions.**

“*Act*” means the Adult Education and Family Literacy Act, 29 U.S.C. Sections 3101 et seq.

“*Adult education and literacy program*” means the same as “adult education and literacy programs” defined in Iowa Code section 84A.19, as well as other activities specified in the Act.

“*Career pathways*” means the same as defined in 29 U.S.C. Section 3102, subsection 7, with the exception of item (F).

“*Coordinator*” means the person(s) responsible for making decisions for the adult education and literacy program at the local level.

“*Department*” means the Iowa department of workforce development.

“*English as a second language*” means a structured language acquisition program designed to teach English to students whose native language is other than English.

“*Intake*” means admittance and enrollment in an adult education and literacy program operated by an eligible provider.

“*Professional staff*” means all staff who are engaged in providing services, including instruction and data entry, for individuals who are eligible for adult education and literacy programs.

“*State assessment policy*” means a federally approved policy that stipulates the use of a standardized assessment, scoring and reporting protocols, certification requirements for test administrators, and the protocol for tracking test and attendance data.

“*State plan*” means the compliance document that outlines Iowa’s workforce development system four-year strategy for providing workforce services, including adult education and literacy, to Iowans and employers. State planning shall be developed in accordance with applicable federal legislation.

“*Volunteer staff*” means all non-paid persons who perform services, including individualized instruction and data entry, for individuals who are eligible for adult education and literacy programs.

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