

**641—42.12(136C) Record retention.** All records required by rule 641—42.5(136C) shall be retained until disposal is authorized by the department unless another retention period is specifically authorized.

**42.12(1)** All required records shall be retained in an active file from at least the time of generation until the next department inspection.

**42.12(2)** Any required record generated before the last department inspection may be microfilmed or otherwise archived as long as a complete copy can be retrieved until such time the department authorizes final disposal.

[ARC 0182D, IAB 4/1/26, effective 7/1/26]