

**641—99.7(144) Method of amendment of vital records.**

**99.7(1)** Records not on the electronic vital records system will be amended by drawing a single line through the incorrect item and inserting the correct or missing data immediately above or to the side of the item or by completing a blank item. In all cases in which a line must be drawn through an original entry, the line must not obliterate the original entry. The following will be endorsed on or made a part of the record:

- a.* The word “amended” and the date of the amendment action; and
- b.* A summary of the evidence submitted in support of the amendment.

**99.7(2)** Records on the electronic vital records system will be amended by correction of the incorrect item. The following will be endorsed on or made a part of the record:

- a.* The word “amended” and the date of the amendment action;
- b.* A statement identifying the amendment; and
- c.* A summary of the evidence submitted in support of the amendment.

[ARC 0146D, IAB 3/18/26, effective 7/1/26]