

567—92.7(455B) Point source project procedures.

92.7(1) Application forms. An applicant may request an application package from the department. The applicant shall complete the application for placement on the IUP and shall provide documentation on the project. Forms may be obtained from the Environmental Services Division, Iowa Department of Natural Resources, Henry A. Wallace Building, 502 E. Ninth Street, Des Moines, Iowa 50319-0034. Forms may also be downloaded from www.iowasrf.com.

92.7(2) General requirements. In addition to completing the IUP application and providing documentation required in 92.7(1), the applicant must include the following items in a complete CWSRF application for point source projects:

- a. Two copies of the facility plan. The facility plan shall be certified by a professional engineer licensed to practice in Iowa and shall be in conformance with Chapter 11 of the Iowa Wastewater Facilities Design Standards (567—paragraph 64.2(9) “b”);
- b. A schedule for submission of plans and specifications for the project; and
- c. A project construction schedule.

92.7(3) Timing.

a. All applications received by the department for eligible projects will be given a score using the rating criteria in 567—Chapter 91 and will be placed on the state project priority list. Applications may be submitted on an ongoing basis.

b. Applications received after the drafting of the IUP will not be placed on the state project priority list but will be considered for loan assistance when the next IUP is prepared.

92.7(4) Project initiation conference. The department may require the applicant or the applicant’s representative to meet at a location designated by the department. The eligible applicant’s official representative (and usually the applicant’s consultant) will meet with the department to discuss:

- a. CWSRF program policies, procedures, and guidelines;
- b. Allowable costs;
- c. Wastewater treatment alternatives and technologies;
- d. Environmental impacts and review considerations;
- e. Public participation;
- f. Scheduling; and
- g. Other information as needed.

92.7(5) Review criteria for point source projects. The department shall review CWSRF applications from eligible applicants and verify the following items:

- a. The project is on the state project priority list;
- b. The applicant has prepared an adequate facility plan report;
- c. The project will be in conformance with any applicable areawide water quality management plans;
- d. The applicant has adopted or will adopt an acceptable user charge system;
- e. The applicant has demonstrated its ability to provide the necessary legal, institutional, managerial and financial capability to ensure adequate construction, operation and maintenance. If the department has reasonable grounds to believe that an applicant’s wastewater treatment facilities are not viable, the department may require the applicant to submit management and financial plans as prescribed in Iowa Code section 455B.174; and
- f. The applicant has provided an acceptable project schedule for project initiation and completion.

92.7(6) Allowable and unallowable costs. Allowable costs shall be limited to those eligible costs deemed necessary, reasonable, and directly related to the efficient completion of the project. Unallowable costs include the following:

- a. Cost of the nonfederal share of any project funded by an EPA grant under the provisions of the Clean Water Act;
- b. Cost of service lines and in-house plumbing;
- c. Administrative costs of the recipient;
- d. Purchase of vehicles and tools;
- e. Land purchase and easement or rights-of-way costs;

- f.* Pretreatment program development costs unless required by federal regulations; and
- g.* Operation and maintenance costs.

92.7(7) *Audit and inspection.* The recipient shall provide access at all times for the department, the authority, the state auditor, and the U.S. EPA Office of the Inspector General to all project records and documents for inspection and audit purposes for a period of three years after the date of last loan payment. The same access to the project site(s) shall be provided for inspection purposes.

92.7(8) *Cross-cutting laws.* Other federal and state statutes and programs may affect a CWSRF project.