

**281—49.5(279) Career information and decision-making systems.** Each district shall use a career information and decision-making system that meets the standards established in subrule 49.5(3).

**49.5(1) Review process.** The department will establish a process for the review of vendor-provided career information and decision-making systems to determine which career information and decision-making systems meet the minimum specifications established in subrule 49.5(3).

**49.5(2) State-designated system.** The department will establish a process for the review and approval of a single state-designated career information and decision-making system from among the systems approved through the process established in subrule 49.5(1), which districts may use in compliance with this chapter.

**49.5(3) Minimum functions of approved systems.** An approved system is to, at a minimum, support implementation of rule 281—49.2(279) and meet the following specifications:

*a.* Allow for the creation of student accounts, which allow a student to store and access the results and information gathered from the inventories, searches, and associated activities outlined in paragraphs 49.5(3) “*b*” through “*d*.”

*b.* Include developmentally appropriate inventories and assessments that promote self-understanding and the connection to work. Inventories and assessments are to include an interest inventory; a work values assessment; and an abilities, strengths, or skills assessment.

*c.* Include a search platform for career information. The platform is to allow a student to access and review career information related to the results of the inventories listed in paragraph 49.5(3) “*b*.” Career information will include current and accurate state and national wage, earning, and employment outlook data for a given occupation; job descriptions, including such information as essential duties and aptitudes; and training and education requirements. The career information search platform is to, at a minimum, allow a student to sort information by wage and earning, career cluster, and training and education requirements.

*d.* Include a search platform for postsecondary information. Postsecondary information is to include, but not be limited to, a current, accurate, and comprehensive database of accredited professional colleges, technical and community colleges, and public and private baccalaureate colleges and universities; and include or provide links to apprenticeship and military opportunities. The postsecondary information search platform will, at a minimum, allow a student to sort information by program and degree type, institution type, location, size of enrollment, and affiliation and appropriate institutional characteristics, such as designation as a historically black college and university or Hispanic-serving institution, and religious affiliation.

*e.* Track basic utilization for the functions outlined in paragraphs 49.5(3) “*a*” through “*d*.” Districts are to have the ability to generate and export a report on the utilization statistics.

*f.* Ensure compliance with applicable federal and state civil rights laws.

*g.* Disclose the source and age of, as well as frequency of updates to, all information and data.

*h.* Provide auxiliary services, including:

- (1) A process for districts to submit comments, feedback, and modification requests to the vendor.
- (2) Technical assistance during regular school district operating hours.
- (3) Appropriate training for users.

**49.5(4) Supplemental systems.** The department will maintain a list of supplemental systems that districts may use to satisfy the components of rule 281—49.2(279).

*a.* The department is to establish a process for the review of supplemental systems. The review will, at a minimum, identify the components of rule 281—49.2(279) and paragraphs 49.5(3) “*b*” through “*d*,” which are satisfied through the supplemental system. All supplemental systems are to comply with paragraphs 49.5(3) “*f*” and “*g*.”

*b.* A district that chooses to use a supplemental system is to specify which components of rule 281—49.2(279) are satisfied through the use of the supplemental system in the district plan established in rule 281—49.4(279). A district that chooses to utilize a supplemental tool must continue to utilize and make available to students an approved system.

[ARC 7659C, IAB 3/6/24, effective 4/10/24]