

721—4.2 (17A) Corporation forms.**4.2(1) Nonprofit corporation forms.**

Form Number	Description
NP-1	Certificate of Good Standing — showing that a corporation is in good standing and also used to reflect that certain filings have not been made.
NP-2	Certification Certificates — certifies copies attached are true reproductions of documents on file.
NP-3	Certificate for Perpetual Fee Paid — issued to signify a Chapter 491 Corporation including domestic Insurance Companies have paid their perpetual fees due.
NP-4	Trademark/Service Mark Certificate — issued to the holder of a trade or service mark.
NP-5	Trademark/Service Mark Assignment Certificate — shows the transfer of a trade or service mark from the existing holder to a new registrant.
NP-6	Nonprofit Voluntary Election to Adopt Certificate — showing that a Chapter 504 corporation has adopted Chapter 504A.
NP-7	Foreign Nonprofit Qualification Certificate — issued to foreign nonprofit corporations qualified to do business in Iowa.
NP-8	Nonprofit Application for Authority — used by foreign nonprofit corporations to obtain authority to do business in Iowa.
NP-9	Amended Application for Authority-504A — used by foreign nonprofit corporations already qualified to reflect changes of name or authorized purposes.
NP-10	Application for Withdrawal-504A — used by a foreign nonprofit corporation to stop business in Iowa.
NP-11	Voluntary Election to Adopt-504A — corporations under old laws of Chapter 504 to adopt new law 504A.
NP-12	Nonprofit Articles of Dissolution — for domestic nonprofit corporations to terminate their existence.
NP-13	Suggested Form for Nonprofit Articles of Incorporation — a guide for drafting articles.
NP-14	Suggested Form for Nonprofit Restated Articles of Incorporation — for nonprofit corporations desiring to rewrite the articles of incorporation.
NP-15	Suggested Form for Nonprofit Amendment — a guide for drafting same.
NP-16	Rules and Regulations for Trademarks/Service Marks — a short excerpt from the Code to help filing of trade and service marks.
NP-17	Trademark/Service Mark Applications — self explanatory.
NP-18	Trademark Assignment Application — to assign a mark from original registrant to a new registrant.
NP-19	Trade/Service Mark Renewal Application — used every 10 years to renew mark.
NP-20	Foreign Cooperative Application for Authority — cooperative from another state desiring to do business in Iowa.

NP-21	Reinstatement of A Cooperative — used by a cancelled corporation for failure to file Annual Report to reinstate its rights.
NP-22	Reinstatement of Nonprofit — same as above.
NP-23	Certificate to Issue Capital Stock — for use by Chapter 491 Corporation and Insurance Corporations advising of stock issued.
NP-24	Resolution Naming Resident Agent — Appointing service agent to represent old 491 Corporation.
NP-25	Copy Order Request Form — used to order certified copies and good standing certificates.
NP-26	Reinstatement Application-504A — for use by a cancelled corporation.

4.2(2) Business corporations.

Form Number	Description
BC-1	Certificate of Incorporation — issued to reflect the existence of new corporation. Also used when articles are reinstated and for certificate of dissolution.
BC-2	Certificate of Amendment — used to reflect corporate amendment mergers and consolidations.
BC-3	Certificate of Adoption to the Iowa Business Corporation Act — issued to show adoption of Chapter 496A by a corporation under the old Chapter 491.
BC-4	Certificate of Cancellation — issued to show cancellation for statutory reasons.
BC-5	Certificate of Authority — issued to foreign business corporations which have qualified in Iowa.
BC-6	Certificate of Revocation — issued to delinquent foreign corporations in lieu of cancellation.
BC-7	Certificate of Reservation of Name — shows that a name is reserved for an applicant.
BC-8	Application for Reinstatement — form by which cancelled business corporation can file for reinstatement of its rights.
BC-9	Application for Reservation of Name — form by which applicant can reserve a corporate name for future use.
BC-10	Application to Elect Assumed Name — used for corporation to apply for use of a secondary or dba name.
BC-11	Application to Renew Assumed Name — used to renew assumed name from year to year.
BC-12	Statement of Change of Registered Agent and Office — used by a corporation to change its official service agent and/or service office.
BC-13	Statement of Change of Registered Agent and Office by Agent (Multiple Corporations) — same form as above, to be used when a person who is agent for numerous corporations changes address.
BC-14	Application for Reinstatement — used by corporation cancelled for failure to file Annual Report to reinstate its rights.
BC-15	Application for Amended Certificate of Authority — basically for foreign corporations already qualified to reflect change of name and Iowa purposes.
BC-16	Application for Certificate of Authority — used by foreign corporations to obtain authority to do business in Iowa.

BC-17	Application for a Foreign Corporation to Elect an Assumed Name — same as above.
BC-18	Application for Registration of a Corporate Name — form by which foreign corporation may register name on a yearly basis.
BC-19	Application for Renewal of Registration of Name — to renew registration of name (foreign).
BC-20	Application for Certificate of Withdrawal — used by foreign corporation to stop business in Iowa.
BC-21	Application for a Qualifying Assumed Name — special form of Assumed Name for use by foreign corporation whose official name cannot be used in Iowa.
BC-22	Application for Transfer or Reservation of Name — to transfer a title from one to another.
BC-23	Voluntary Election to Adopt Iowa Business Corporation Act — permits Chapter 491 Corporation to adopt Iowa Business Corporation Act (Chapter 496A).
BC-24	Corporation Filing and Recording Fees — shows all filing and recording fees in the Corporation Division.
BC-25	Disaster Recovery Registration

4.2(3) Annual reports.

Form Number	Description
AR-1	Chapter 496A Iowa Domestic Annual Report — required of domestic corporations under the Iowa Business Corporation Act. (Will include instructions sheet designated as AR-25 for reporting year 1981)
AR-2	Chapter 496A Foreign Corporation Annual Report — same as above for foreign corporations. (Will include instruction sheet designated as AR-26 for reporting year 1981)
AR-3	Chapter 504A Iowa Nonprofit Annual Report — required for all Domestic Nonprofit Corporations.
AR-4	Chapter 504A Foreign Nonprofit Annual Report — required to be filed by all Foreign Nonprofit Corporations.
AR-5	Chapter 496C Iowa Professional Annual Report — required to be filed by Domestic Professional Corporations.
AR-6	Chapter 496C Foreign Professional Annual Report — required to be filed by Foreign Professional Corporations.
AR-7	Chapter 491 Iowa Annual Report (old chapter) — required to be filed by profit corporations who still remain under old Chapter 491.
AR-8	Chapter 499 Non Stock Cooperative Annual Report — required to be filed by Chapter 499 non stock corporations.
AR-9	Chapter 499 Stock Cooperative Annual Report — required to be filed by Chapter 499 stock issuing corporations.
AR-10	Chapter 497 Cooperative Annual Report — required to be filed by old Chapter 497 Cooperatives.
AR-11	Chapter 498 Cooperative Annual Report — required to be filed by old Chapter 498 Cooperatives.

AR-12	September 496A Foreign Notice of Revocation — self explanatory.
AR-13	October 496A Domestic Notice of Cancellation — self explanatory.
AR-14	Chapter 496A Domestic Annual Report Instruction Sheet — self explanatory (see AR-1).
AR-15	Chapter 496A Foreign Annual Report Instruction Sheet — self explanatory (see AR-2).
AR-16	Chapter 496C Domestic Professional Corporation Annual Report Instruction Sheet — self explanatory (will become a part of Form AR-5 for reporting year 1982).
AR-17	Chapter 496C Foreign Professional Corporation Annual Report Instruction Sheet — self explanatory (will become a part of Form AR-6 for reporting year 1982).

4.2(4) Farm reporting.

Form Number	Description
FR-1	Agricultural Report
FR-2	Information on Agricultural Reports
FR-3	Pork and Beef Processor Report
FR-4	Registration of Nonresident Alien Land Ownership
FR-5	Nonresident Alien Ownership Report
FR-6	Annual Agricultural Landholding Report

For information concerning availability of forms for farm reporting, contact the Corporations Division, Hoover State Office Building, Des Moines, Iowa 50319, (515)281-8366.

This rule is intended to implement Iowa Code sections 172C.5A, 172C.5B, 172C.8 and 172C.9.

[ARC 2962C , IAB 3/1/17, effective 4/5/17]