

**441—16.2(17A) Notices.**

**16.2(1)** *Written timely and adequate notice.* When required by federal or state law, the department will provide written timely and adequate notice of the right to appeal any adverse benefit determination that affects an individual who is applying for, or receiving benefits from, an assistance program. The department will also provide written timely notice of pending actions for a federal tax or debtor offset.

**16.2(2)** *Adequate notice.* The department will give adequate notice of the approval or denial of assistance or services and the approval or denial of a license, certification, approval, registration, or accreditation.

**16.2(3)** *Dispensing with timely notice.* Timely notice may be dispensed with, but adequate notice will be sent no later than the date benefits would have been issued, when:

*a.* There is factual information confirming the death of the enrollee or of the family investment program payee and there is no relative available to serve as a new payee.

*b.* The enrollee provides a clearly written, signed statement that the enrollee no longer wishes to receive assistance, or gives information that requires termination or reduction of assistance, and the enrollee has indicated, in writing, that the enrollee understands that the consequence of supplying the information is termination or reduction of assistance.

*c.* The enrollee has been admitted or committed to an institution that does not qualify for payment under an assistance program.

*d.* The enrollee has been placed in skilled nursing care, intermediate care, or long-term hospitalization.

*e.* The whereabouts of the enrollee are unknown and mail directed to the enrollee has been returned by the post office indicating no known forwarding address. When the whereabouts of the enrollee become known during the payment period covered by the returned warrant, the warrant will be made available to the enrollee.

*f.* The department establishes that the enrollee has been accepted for assistance in another state.

*g.* Cash assistance or the supplemental nutrition assistance program is changed because a child is removed from the home as a result of a judicial determination or is voluntarily placed in foster care.

*h.* A change in the level of medical care is prescribed by the enrollee's physician.

*i.* A special allowance or service granted for a specific period is terminated and the enrollee has been informed in writing at the time of initiation that the allowance or service will terminate at the end of the specified period.

*j.* The notice involves an adverse determination made with regard to the preadmission screening requirements.

*k.* The department terminates or reduces benefits or makes changes as described at 441—subrule 40.27(3) or rule 441—75.52(249A).

*l.* The department terminates benefits for failure to return a completed report form, as described in paragraph 16.3(3) "k."

*m.* The department approves or denies an application for assistance.

*n.* The department implements a mass change based on law or rule changes that affect a group of enrollees.

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