

**265—24.2(16) Eligibility requirements.**

**24.2(1)** *Demonstrated need.* An eligible applicant will demonstrate need for rent subsidy by meeting all of the following requirements:

- a.* The applicant will provide a copy of an executed rental agreement showing the applicant as a tenant, with signatures by the landlord and the applicant or the applicant's legal guardian;
- b.* The applicant will provide evidence that the applicant pays more than 30 percent of the applicant's gross income for rent, with a minimum contribution of \$25 per month;
- c.* The applicant will not receive any other rental assistance while receiving rent subsidy payments under the program;
- d.* The applicant will not use this program to substitute for any other ongoing rent subsidy being received at the time of application to this program; and
- e.* The applicant's rental unit must be a qualified rental unit and must not be owned by someone who lives in the unit.

**24.2(2)** *Ineligible for other rent subsidies.* An eligible applicant for rent subsidy payments under this program will have been determined ineligible for the HCV program, be on the HCV program waiting list, or document that the HCV program waiting list is closed. If the HCV waiting list is currently closed, the applicant is responsible for monitoring the status of the waiting list application period and must apply at the first available opportunity and provide documentation of an HCV application submission to the local public housing authority. If the authority determines an applicant failed to apply for HCV at the first available opportunity, the authority may remove the applicant from the program or the program waiting list.

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