IAC Ch 2, p.1

701—2.5(421,17A) Motions. All motions shall be in writing and shall be filed with the secretary for the state board within 30 days after the filing of the attached pleading and shall contain the reasons and grounds supporting the motion. The state board shall act upon such motions as justice may require. Motions based on matters which do not appear of record shall be supported by affidavit.