

**877—7.7(84A,PL105-220) Regional workforce investment board/chief elected official board agreement.** Each regional workforce investment board and chief elected official board shall enter into an agreement to define how they shall share certain responsibilities.

**7.7(1)** At a minimum, the agreement must include the following elements:

- a.* How the coordinating service provider will be selected;
- b.* How the boards will be involved in negotiations of performance measures with the department;
- c.* How the boards will develop a memorandum of understanding with the region's workforce development center system's partners;
- d.* How the boards will develop and approve the regional workforce development customer service plan;
- e.* How the boards will share the oversight of the workforce development center system;
- f.* Process that will be used by the boards to appoint members to the youth advisory council;
- g.* Process for modifying or amending the agreement;
- h.* Process to be used to develop an operating budget for the regional workforce investment board and youth advisory council; and
- i.* Methods of communications between the two boards.

**7.7(2)** A fully executed copy, and any subsequent modifications, of the agreement shall be submitted to Division of Workforce Development Center Administration, Department of Workforce Development, 150 Des Moines Street, Des Moines, Iowa 50309.