

821—7.4(48A) National change of address (NCOA) match returns new mailing address information for a registered voter. County registrars that participate in the annual NCOA process shall include mailing address maintenance as part of the voter list review.

7.4(1) *NCOA match returns information indicating that the voter's address is a mailing address and the voter has no mailing address currently listed on the voter registration record.* If the NCOA match indicates that an active voter has a mailing address and there is no mailing address currently listed on the voter's registration record, the county registrar shall add the mailing address to the voter's registration record and mail a voter registration acknowledgment to the voter's new mailing address. If the acknowledgment is returned to the county registrar as undeliverable by the United States Post Office, the mailing address shall be removed from the voter's registration record, and the voter's status shall remain active.

7.4(2) *NCOA match returns information indicating that the voter's address is not a mailing address and the voter has a mailing address listed on the voter registration record.* If the NCOA match indicates that an active voter does not have a mailing address and there is a mailing address currently listed on the voter's registration record, the county registrar shall take the following steps, depending on whether the NCOA match indicates the voter moved within the county of registration or outside the county of registration.

a. Within-county moves. The county registrar shall remove the mailing address from the voter's registration record and mail an NCOA card to the voter's residential address. If the NCOA card is returned to the county registrar as undeliverable by the United States Post Office, the mailing address shall be restored on the voter's registration record, and the NCOA card shall be sent by forwardable mail to the voter's mailing address. If the NCOA card sent to the voter's mailing address is returned as undeliverable by the United States Post Office, the voter's status shall be changed to inactive.

b. Out-of-county or out-of-state moves. The county registrar shall process the record and make the voter's status inactive as instructed by Iowa Code section 48A.29. The county registrar shall mail an NCOA card to the voter's new out-of-county or out-of-state residential address. If the NCOA card is returned to the county registrar as undeliverable by the United States Post Office, the NCOA card shall be sent by forwardable mail to the voter's mailing address. If the NCOA card sent to the voter's mailing address is returned as undeliverable by the United States Post Office, the voter's status shall remain inactive.

7.4(3) *NCOA match returns information indicating that the voter's address is a mailing address that does not match the mailing address currently listed on the voter registration record.* If the NCOA match indicates that an active voter has a mailing address that differs from the mailing address currently listed on the voter's registration record, the county registrar shall update the mailing address and mail a voter registration acknowledgment to the voter's new mailing address. If the acknowledgment is returned to the county registrar as undeliverable by the United States Post Office, the voter's status shall remain active, the previous mailing address shall be restored on the voter's registration record, and a voter registration acknowledgment shall be mailed to the voter's old mailing address. If the acknowledgment mailed to the voter's old mailing address is also returned to the county registrar as undeliverable by the United States Post Office, the voter's status shall be made inactive, and the voter shall be mailed a notice as required by Iowa Code section 48A.29, subsection 1.

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