

721—45.18(572) Preservation and access by the public. This rule relates to the maintenance of archives and the ability of those archives to be searched.

45.18(1) *Paper documents.* Paper documents are scanned into the MNLR. The paper submission is returned to the submitter.

45.18(2) *Archives—data retention.*

- a. The MNLR information management system is backed up to magnetic tape every business day.
- b. Data in the MNLR information management system is retained for 15 years from the date of commencement of work.
- c. Archival searches may be available through arrangements with the administrator in the administrator's sole discretion.

[ARC 0464C, IAB 11/28/12, effective 1/2/13]