

**661—35.2(80) Filing a complaint.**

**35.2(1)** Any person may file a complaint against an employee or employees by:

*a.* Mailing a signed complaint in writing to the professional standards bureau at the following address:

Professional Standards Bureau  
Iowa Department of Public Safety  
Oran Pape State Office Building  
215 East 7th Street  
Des Moines, Iowa 50319

Complaints in writing may be mailed or submitted to any office of the department.

*b.* Calling the professional standards bureau at (515)725-6270, or by calling any office of the department.

*c.* Completing the commendation/complaint form online on the website of the department.

NOTE: The complaint form may be found at the following location: [stateofiowa.seamlessdocs.com/f/PSB\\_Complaint\\_Form](https://stateofiowa.seamlessdocs.com/f/PSB_Complaint_Form).

**35.2(2)** The complainant should describe as specifically and completely as possible the nature of the complaint and the details of any incident or incidents which give rise to the complaint.

**35.2(3)** Each complaint received will be recorded and investigated.

**35.2(4)** The complainant need not be identified if a statement is received as an oral complaint. Anonymous complaints will be accepted and investigated as thoroughly as possible.

[Editorial change: IAC Supplement 6/17/09; Editorial change: IAC Supplement 9/8/21; **ARC 6230C**, IAB 3/9/22, effective 4/13/22]