

**657—2.17(272C) Continuing professional development portfolio.** A pharmacist may complete and submit with the pharmacist's license renewal a CPD portfolio to fulfill the CPE requirements in rule 657—2.12(272C).

**2.17(1) Prerequisite.** A pharmacist, prior to submitting the pharmacist's initial CPD portfolio, shall complete an ACPE-accredited provider activity regarding the objectives and processes relating to CPD. Record of the pharmacist's participation in this prerequisite activity shall be included in the pharmacist's initial CPD portfolio.

**2.17(2) CPD portfolio requirements.** A pharmacist shall combine traditional CPE activities with professional development activities. The pharmacist shall incorporate the record of completion and evaluation of any traditional CPE activities into the CPD portfolio.

*a.* The pharmacist is responsible for ensuring that the activity content identified in the CPD portfolio directly relates to the pharmacist's professional practice and career goals.

*b.* The pharmacist is responsible for ensuring that the activities identified in the CPD portfolio comply with the CPE topic requirements identified in subrules 2.12(4) and 2.17(3).

**2.17(3) CPD portfolio content.** In addition to the record of completion of the one-time prerequisite activity identified in subrule 2.17(1), a completed CPD portfolio shall include or identify the following:

*a.* A minimum of 30 documented learning outcomes in the form of completed learning statements on forms provided by the board.

*b.* Documented learning outcomes shall include a minimum of two outcomes relating to patient or medication safety, two outcomes relating to pharmacy law, 15 outcomes relating to drug therapy, and if the pharmacist is engaged in the administration of immunizations or vaccines, one outcome relating to vaccine administration.

*c.* Documented learning outcomes shall include any number of CPE activities that carry the seal of an ACPE-accredited provider. Successful completion and record of these CPE activities in CPE Monitor as provided in subrule 2.12(3), in addition to the documented CPD learning outcomes, is required for the pharmacist to receive credit for these activities.

*d.* Documented learning outcomes shall include any CPE activities provided by non-ACPE, accredited, health-professional continuing education providers pursuant to paragraph 2.12(2) "b."

**2.17(4) CPD portfolio review.** The board shall review or may contract for peer review of CPD portfolios submitted for pharmacist license renewal. The board shall respond to a submitting pharmacist with comments, suggestions, and recommendations regarding the pharmacist's CPD portfolio and processes.

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