

641—157.7(125) Records.

157.7(1) Programs shall maintain records for a minimum of seven years after discharge or completion of screening, evaluation, or treatment, and then destroy or maintain the records based on the program's written policy and procedure.

157.7(2) Upon receipt of a properly executed written release of information signed by the client/patient, the program shall release client/patient records in a timely manner.

a. A program shall not refuse to transfer or release client/patient records related to continuation of care solely because payment has not been received.

b. A program may refuse to release client/patient records which are unrelated to continuation of care if payment has not been received.

c. A program may refuse to file the reporting form required by subrule 157.3(1), "Notice Iowa Code 321J—Confidential Medical Record," reporting screening, evaluation, and treatment completion, if payment has not been received for such services.

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