

**61—9.57(13) Selection process.** The program shall conduct a preliminary review of each application to ensure that the applicant is eligible, the application is complete, and the proposed services are consistent with the section's mission of providing quality assistance to crime victims and crime victim programs throughout the state.

**9.57(1)** In selection of competitive applicants, the program may utilize generally accepted methods of grant review, including but not limited to checklists; quality scales; written comments by application review committee members; and formulas based on past funding, population, clients served and available funds.

**9.57(2)** In selection of competitive applications, the program shall establish an application review committee. The committee shall submit recommendations for funding awards to the chief. The chief shall submit to the board the recommendations of the application review committee and any alternative recommendations by the program staff.

*a.* The application review committee shall be comprised of representatives from the victim assistance board and experts in the fields of victim services, funding administration and management, and criminal justice. Committee members shall be selected solely by section staff.

*b.* The program shall provide the committee with information related to an applicant's performance with previous awards, the quality and quantity of services provided, and community support for an applicant.

*c.* The committee shall review the contents of the applications and information provided by the section and members of the committee regarding an applicant and the geographical area to be served.

**9.57(3)** The board shall consider the recommendations of the application review committee and the chief to determine final competitive awards to the extent that funds are available and to the extent to which applications meet the application criteria. The board may reject any or all applications.

**9.57(4)** In selection of an applicant for a focus grant, a written proposal shall be solicited from current grantees. Interested grantees shall submit a proposal to the chief outlining the purpose, cost, and outcome of the proposed activities and funds. The chief shall submit a recommendation to the deputy attorney general for criminal justice who oversees the section, and the deputy attorney general shall make a final decision based on the availability of funds and the merits of the proposal.

[ARC 8358C, IAB 11/13/24, effective 12/18/24]