

61—12.3(17A) Petition.

12.3(1) *Format.* A petition for declaratory ruling shall be typewritten or printed and shall contain a caption in the following form:

THE ADMINISTRATOR OF IOWA CONSUMER CREDIT CODE		
THE IOWA DEPARTMENT OF JUSTICE		
HOOVER STATE OFFICE BUILDING		
DES MOINES, IOWA		
IN RE: THE PETITION OF _____	)	IOWA CONSUMER CREDIT CODE
(state petitioner's name)	)	PETITION FOR
FOR A DECLARATORY RULING ON _____	)	DECLARATORY RULING
(state rule number, statute for which interpretation sought, etc.)	)	Docket No. _____
		(filled in by Administrator)

12.3(2) *Contents.* The petition shall substantially state in separate, numbered paragraphs:

- a. The full name and address of the petitioner;
- b. The question or questions upon which the petitioner requests a declaratory ruling;
- c. The section of the consumer credit code, consumer credit code rule or written statement of law or policy, decision or order of the consumer credit code administrator and the particular aspect of it to which the request is addressed;
- d. All relevant facts which give rise to the petition;
- e. Any other relevant laws, rules or decisions;
- f. All reasons supporting or denying the applicability of the particular section of the consumer credit code, consumer credit code rule or written statement or policy, or decision or order of the consumer credit code administrator involved;
- g. The reasons prompting the petition together with a full disclosure of petitioner's interest therein;
- h. Whether the question or a related question is being considered or has been considered by any other governmental entity of any state or the United States.

12.3(3) *Signatures and mailing address.* The petition shall be signed by the petitioner, or by a duly authorized officer of the petitioner, if it be a corporation, organization, or other legal entity. Also, the name and address of petitioner's counsel, agent, or representative, if applicable, shall be furnished. The petition shall be addressed to the Administrator of the Iowa Consumer Credit Code at the Department of Justice, Consumer Protection Division, Second Floor, Hoover State Office Building, Des Moines, Iowa 50319, (515)281-5926, and shall be sent to the administrator by certified mail.