

**591—17.7(17A) Notice of appeal.** Any person appealing a decision of the administrator and claiming an entitlement to a contested case proceeding shall file a written notice of appeal within 30 days of receipt of the decision of the administrator.

The notice of appeal should be directed to the administrator and should state the name and address of the appellant, identify the specific portion or portions of the action of the administrator that are being appealed, and include a short and plain statement of the reasons the specific action is being appealed.