

**571—44.5(321G,321H,461A,462A,481A) Application procedures.** The following procedures shall be used to apply for a special event permit:

**44.5(1)** Applications shall be made and submitted through the department's centralized special events application system.

**44.5(2)** Applications—when submitted.

*a. Events for current year.* Applications may be submitted anytime during the calendar year in which the special event is to begin but no later than 30 days prior to the special event.

*b. Events for the next year.* Applications for a special event that will start in the next calendar year shall not be submitted until September 1 of the current year.

**44.5(3)** The number of special events to be held at any area on the same day may be restricted if deemed necessary to avoid congestion within the area or to protect the resource.

**44.5(4)** One application form may be submitted for all events of the same type being held at the same location within a nine-day period and will be processed as a single application. A distributed virtual fishing tournament may extend beyond the nine-day period and need not be at a single location.

**44.5(5)** Submission of an application does not guarantee issuance of a permit.

**44.5(6)** Permits are nontransferable.

[**ARC 8815B**, IAB 6/2/10, effective 7/7/10 (See Delay note at end of chapter); **ARC 9114B**, IAB 10/6/10, effective 9/10/10; **ARC 9539B**, IAB 6/1/11, effective 7/6/11; **ARC 5054C**, IAB 6/17/20, effective 7/22/20]