

**567—1.5(17A,455A) Conduct of meeting.**

**1.5(1) *General.*** Meetings will be conducted in accordance with Robert's Rules of Order unless otherwise provided in these rules. Voting will be by voice or by roll call. Voting will be by voice unless a voice vote is inconclusive, a member of the commission requests a roll call, or the vote is on a motion to close a portion of a meeting. The chairperson will announce the result of the vote.

**1.5(2) *Voice votes.*** All commission members present should respond when a voice vote is taken.

*a.* All members present will be recorded as voting aye on any motion when there are no nay votes or abstentions heard.

*b.* Any member who abstains will state at the time of the vote the reason for abstaining. The abstention and the reason for it will be recorded in the minutes.

**1.5(3) *Provision of information.*** The chairperson may recognize any agency staff member for the provision of information relative to an agenda item.

[ARC 7942C, IAB 5/15/24, effective 6/19/24]