

**481—841.6(151) License renewal.**

**841.6(1)** The license renewal period for a license to practice begins on July 1 of an even numbered year and ends on June 30 of the next even numbered year.

**841.6(2)** An individual who was issued a license within six months of the license renewal date will not be required to renew the license until the subsequent renewal two years later.

**841.6(3)** A licensee applying for renewal will:

*a.* Meet the continuing education requirements of rule 481—844.2(272C) and the mandatory reporting requirements of subrule 841.8(4). A licensee whose license was reactivated during the current renewal compliance period may use continuing education credit earned during the compliance period for the first renewal following reactivation; and

*b.* Complete the online renewal application, pay the fee, and attach certificate of completing continuing education hours on the Iowa board of chiropractic website before the expiration date.

**841.6(4)** Mandatory reporter training requirements.

*a.* A licensee who examines, attends, counsels, or treats children, dependent adults or both in the scope of the licensee's professional practice will complete the applicable department of health and human services training for identifying and reporting child abuse, dependent adult abuse or both. A licensee will maintain written documentation of training completion for three years. The training is not required if the licensee is engaged in active duty military service or holds a waiver from the board demonstrating a hardship in complying with these training requirements.

*b.* The board may select licensees for audit of compliance with the requirements in paragraph 841.8(4) "a."

**841.6(5)** A two-year license will be issued after the requirements of rule are met. If the board receives adverse information on the renewal application, the board may refer the adverse information for further consideration or disciplinary investigation.

**841.6(6)** Late renewal. The licensee is responsible for renewing the license prior to expiration every two years. The licensee will complete the renewal requirements and pay the late fee within the 30-day grace period.

**841.6(7)** Inactive license. A licensee whose license is inactive continues to hold the privilege of licensure in Iowa, but may not practice until the license is reactivated.

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