

**441—36.2(249A) Determination and payment of fee.** For all ICFs/ID licensed in Iowa under 481—Chapter 64, including facilities not certified to participate in the Medicaid program, the fee shall be determined and paid as follows:

**36.2(1)** Each facility shall pay the assessment to the department on a quarterly basis. The facility shall:

- a.* Use Form 470-5422 to calculate the quarterly fee due.
- b.* Submit Form 470-5422 and the quarterly fee no later than 30 days following the end of each calendar quarter.

**36.2(2)** The facility shall calculate the amount of the quarterly fee due by multiplying 5.5 percent by the facility's total ICF/ID payments for services received from all sources during the preceding quarter, including but not limited to:

- a.* Medicaid managed care payments.
- b.* Client participation payments.
- c.* Medicaid fee-for-service payments.
- d.* Private pay/insurance payments.
- e.* Ancillary service payments.

**36.2(3)** If the department determines that an ICF/ID has underpaid or overpaid the fee, the department shall notify the ICF/ID of the amount of the unpaid fee or refund due. Such amount shall be due or refunded within 30 days of the issuance of the notice.

**36.2(4)** An ICF/ID that fails to pay the fee within the time frame specified in subrule 36.2(3) shall pay a penalty in the amount of 1.5 percent of the unpaid fee due for each month or portion of a month that the unpaid fee is overdue.

*a.* If the ICF/ID substantiates good cause beyond the facility's control for failure to make timely payment of the fee, the department shall waive the penalty or a portion of the penalty. For purposes of this subrule, "good cause" shall have the same meaning as "good cause" for setting aside a default judgment under Iowa Rule of Civil Procedure 1.977.

*b.* Requests for a good cause waiver must be submitted to the Iowa Medicaid provider cost audit and rate setting unit within 30 days of notice to the facility that the penalty is due.

**36.2(5)** If a fee has not been received by the department by the last day of the third month after the fee is due, the department shall suspend payment due the ICF/ID under the medical assistance program, including payments made on behalf of the medical assistance program by a contracted managed care organization.

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