

**281—120.601(34CFR303) Composition.**

**120.601(1)** *General.* The council must be composed as follows:

*a.* At least 20 percent of the members must be parents, including minority parents, of infants or toddlers with disabilities or children with disabilities aged 12 years or younger, with knowledge of, or experience with, programs for infants and toddlers with disabilities. At least one parent member must be a parent of an infant or toddler with a disability or a child with a disability aged 6 years or younger.

*b.* At least 20 percent of the members must be public or private providers of early intervention services.

*c.* At least one member must be from the state legislature.

*d.* At least one member must be involved in personnel preparation.

*e.* At least one member must:

(1) Be from each of the state agencies involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families; and

(2) Have sufficient authority to engage in policy planning and implementation on behalf of these agencies.

*f.* At least one member must:

(1) Be from the unit of the department responsible for preschool services to children with disabilities; and

(2) Have sufficient authority to engage in policy planning and implementation on behalf of the department.

*g.* At least one member must be from the agency responsible for the state Medicaid program and CHIP.

*h.* At least one member must be from a Head Start or Early Head Start agency or program in the state.

*i.* At least one member must be from a state agency responsible for child care.

*j.* At least one member must be from the agency responsible for the state regulation of private health insurance.

*k.* At least one member must be a representative designated by the Office of the Coordination of Education of Homeless Children and Youth.

*l.* At least one member must be a representative from the state child welfare agency responsible for foster care.

*m.* At least one member must be from the state agency responsible for children's mental health.

**120.601(2)** *Members serving more than one role.* The governor may appoint one member to represent more than one program or agency listed in paragraphs 120.601(1) "g" through "m."

**120.601(3)** *Additional members permitted.* The council may include other members selected by the governor, including a representative from the Bureau of Indian Education (BIE) or, where there is no school operated or funded by the BIE in the state, from the Indian Health Service or the tribe or tribal council.

**120.601(4)** *Limitation on voting: conflict of interest.* No member of the council may cast a vote on any matter that would provide direct financial benefit to that member or otherwise give the appearance of a conflict of interest under state law.

**120.601(5)** *Executive committee; other committees.* The executive committee shall consist of the council chairperson; the vice-chairperson; at least two council members, one of whom is a parent; and a council representative from each of the signatory agencies. The department's Early ACCESS program coordinator shall be an ex officio member of the executive committee. The executive committee is responsible for initially reviewing and discussing information and issues that will be addressed by the full council; establishing the framework for overall council business, including the calendar of meetings and the agenda for council meetings; and facilitating the implementation of the interagency agreement among the signatory agencies. The council may establish or dissolve other standing or ad hoc committees from time to time and in the furtherance of its work.

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