

**265—24.6(16) Redetermination of eligibility.**

**24.6(1)** *Time of completion.* A redetermination of eligibility for HCBS rent subsidy payments shall be completed:

- a. At least once every 12 months.
- b. When a change in circumstances occurs that affects eligibility in accordance with rule 265—24.3(16).
- c. If the recipient moves from the residence stated on the approved application.
- d. When there is a change greater than \$100 in the recipient's estimated gross monthly income.

**24.6(2)** *Renewal notice.* The authority shall send a renewal notice before the deadline date for annual redetermination of eligibility.

a. The recipient shall submit the completed application for HCBS rent subsidy and required verification materials to the authority, as directed on the application.

b. If the authority does not receive the completed application and verification of continuing eligibility by the due date as noted on the authority's website, the recipient's rent subsidy shall be terminated.

[ARC 3423C, IAB 10/25/17, effective 11/29/17]