

201—1.8(904) Organization of the department.

1.8(1) The deputy director of institutional operations is responsible for all institutions and facilities. These descriptions are in no way binding on the director's authority to transfer incarcerated individuals between institutions.

- a.* The deputy director of institutional operations is responsible for:
 - (1) The Iowa state penitentiary, Fort Madison.
 - (2) The Anamosa state penitentiary, Anamosa.
 - (3) The Iowa medical and classification center, Coralville.
 - (4) Mount Pleasant correctional facility, Mount Pleasant.
 - (5) The Iowa correctional institution for women, Mitchellville.
 - (6) The Clarinda correctional facility, Clarinda.
 - (7) The north central correctional facility, Rockwell City.
 - (8) The Newton correctional facility and the Newton correctional release center, Newton.
 - (9) The Fort Dodge correctional facility, Fort Dodge.
- b.* The deputy director of institutional operations is also responsible for the following:
 - (1) Classification.
 - (2) Education.
 - (3) Safety officers.
 - (4) Records.
 - (5) Transfers.
 - (6) Security operations.
 - 1. Investigations.
 - 2. Reserved.

1.8(2) The deputy director of community-based corrections:

a. Is responsible for the coordinating of Code of Iowa requirements as they apply to the judicial district department of correctional services for all eight judicial districts to include:

- (1) The first judicial district department of correctional services.
- (2) The second judicial district department of correctional services.
- (3) The third judicial district department of correctional services.
- (4) The fourth judicial district department of correctional services.
- (5) The fifth judicial district department of correctional services.
- (6) The sixth judicial district department of correctional services.
- (7) The seventh judicial district department of correctional services.
- (8) The eighth judicial district department of correctional services.

b. Is to act as liaison with and assist community-based corrections through the purchase of service agreement and periodic review and accreditation of these programs:

- (1) Pretrial interviews.
- (2) Pretrial supervision.
- (3) Presentence investigation.
- (4) Probation.
- (5) Residential services.
- (6) Community service sentencing.
- (7) OWI facilities.
- (8) Parole supervision.
- (9) Interstate compact.
- (10) Substance abuse treatment services.
- (11) Cognitive learning.
- (12) Iowa domestic abuse program.
- (13) Sex offender treatment.
- (14) Preemployment programs.
- (15) Special sentences.

1.8(3) The fiscal manager for the division of administration shall be responsible for the following:

- a.* Budget development and control.
- b.* Personnel.
- c.* Accountable government oversight.
- d.* Planning and development.
- e.* General administrative support.
- f.* Fiscal policy and procedures.
- g.* Engineering.
- h.* Data processing.

1.8(4) The deputy director for prison industries shall be responsible for the following:

- a.* The manufacturing/service/purchasing operations.
- b.* The activities and programs of the sales manager and territorial sales staff of Iowa prison industries.
- c.* The budget, income and expense forecasts and financial record keeping/reporting required to operate Iowa prison industries as a self-supporting activity.
- d.* Private sector employment.
- e.* Farms.
- f.* Centralized canteen.
- g.* State and federal surplus.

1.8(5) The director of research/recidivism reduction shall be responsible for the following:

- a.* Learning center.
- b.* Research department.

1.8(6) The general counsel shall be responsible for the following:

- a.* Legal services.
- b.* Coordination of court orders.
- c.* Public records.
- d.* Civil rights.
- e.* Administrative law judges.
- f.* Jail inspections.
- g.* Administrative rules.

1.8(7) The director of media and public relations shall be responsible for the following:

- a.* Providing public information to constituency groups and the media.
- b.* Facilitating internal communications in the department.
- c.* Legislative program.

1.8(8) The medical services director shall be responsible for the following:

- a.* Institutional medical services.
- b.* Central pharmacy.

[**ARC 3929C**, IAB 8/1/18, effective 9/5/18; see Delay note at end of chapter; **ARC 4152C**, IAB 12/5/18, effective 11/14/18; **ARC 6431C**, IAB 7/27/22, effective 8/31/22]