

**193—14.3(272C) Applicants with work experience in jurisdictions without licensure requirements.**

**14.3(1) *Work experience.*** An applicant for initial licensure who has relocated to Iowa from another jurisdiction that did not need a professional license to practice in the profession may be considered to have met any educational and training requirements if the person has at least three years of work experience with a scope of practice substantially similar to that of the profession for which a license in Iowa is sought. The three years of work experience needs to be within the four years preceding the date of application for initial licensure. The applicant will need to satisfy all other requirements, including passing any required examinations, to receive a license.

**14.3(2) *Required documentation.*** An applicant who wishes to substitute work experience in lieu of satisfying applicable education or training requirements carries the burden of providing all of the following by submitting relevant documents as part of a completed license application:

- a. Proof of Iowa residency, which may include:
  - (1) Residential mortgage, lease, or rental agreement;
  - (2) Utility bill;
  - (3) Bank statement;
  - (4) Paycheck or pay stub;
  - (5) Property tax statement;
  - (6) A document issued by the federal or state government; or
  - (7) Any other board-approved document that reliably confirms Iowa residency.
- b. Proof of three or more years of work experience within the four years preceding the application for licensure, which may include:
  - (1) A letter from the applicant's prior employer documenting the dates of employment;
  - (2) Paychecks or pay stubs;
  - (3) If self-employed, business documents filed with the secretary of state; or
  - (4) Any other board-approved evidence of sufficient work experience.
- c. Proof that the work experience was in a practice with a scope of practice substantially similar to that for the license sought in Iowa, which includes:
  - (1) A written statement by the applicant detailing the scope of practice; and
  - (2) Business or marketing materials detailing the services provided.

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