

193—1.6(546) Responsibilities of the administrator.

1.6(1) The following are responsibilities of the administrator:

- a.* To make rules pursuant to Iowa Code chapter 17A to implement board duties except to the extent that rulemaking authority is vested in the boards in the bureau.
- b.* To carry out policy-making and enforcement duties assigned to the boards under the law.
- c.* To hire, allocate, develop, and supervise members of the staff employed to perform the duties assigned to the boards, including designating staff to act as the executive officer, who may be referred to as the board administrator, for and lawful custodian of the records of each board in the bureau.
- d.* To coordinate the development of an annual budget for the boards.
- e.* To supervise and direct personnel and other resources to accomplish duties assigned by law.
- f.* To authorize expenditures from any appropriation or fund established on behalf of the boards.

1.6(2) Except to the extent that decision-making authority is vested in the boards or other body, decisions of the administrator are final agency actions pursuant to Iowa Code chapter 17A.

1.6(3) Except to the extent otherwise vested in the boards, the administrator has the authority to establish fees assessed to the regulated industry.

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