

191—98.16(505) Management’s Report of Internal Control Over Financial Reporting.

98.16(1) Every insurer required to file an audited financial report pursuant to this chapter that has annual direct written and assumed premiums, excluding premiums reinsured with the Federal Crop Insurance Corporation and Federal Flood Program, of \$500 million or more shall prepare a report of the insurer’s or group of insurers’ internal control over financial reporting. The report shall be filed with the commissioner along with the Communication of Internal Control Related Matters Noted in an Audit described under rule 191—98.11(505). Management’s Report of Internal Control Over Financial Reporting shall be as of December 31 immediately preceding.

98.16(2) Notwithstanding the premium threshold in subrule 98.16(1), the commissioner may require an insurer to file Management’s Report of Internal Control Over Financial Reporting if the insurer is in any RBC level event or if the insurer meets any one or more of the standards of an insurer deemed to be hazardous to policyholders, creditors or the general public.

98.16(3) An insurer or a group of insurers that is (1) directly subject to Section 404; part of a holding company system whose parent is directly subject to Section 404; not directly subject to Section 404 but is a SOX compliant entity; or a member of a holding company system whose parent is not directly subject to Section 404 but is a SOX compliant entity may file its or its parent’s Section 404 Report and an addendum in satisfaction of this rule’s requirement provided that those internal controls of the insurer or group of insurers having a material impact on the preparation of the insurer’s or group of insurers’ audited statutory financial statements (those items included in subrule 98.5(2), paragraphs “b” through “g”) were included in the scope of the Section 404 Report. The addendum shall be a positive statement by management that there are no material processes with respect to the preparation of the insurer’s or group of insurers’ audited statutory financial statements (those items included in subrule 98.5(2), paragraphs “b” through “g”) excluded from the Section 404 Report. If there are internal controls of the insurer or group of insurers that have a material impact on the preparation of the insurer’s or group of insurers’ audited statutory financial statements and those internal controls were not included in the scope of the Section 404 Report, the insurer or group of insurers may either file (1) a report as described in this rule, or (2) the Section 404 Report and a report as described in this rule for those internal controls that have a material impact on the preparation of the insurer’s or group of insurers’ audited statutory financial statements not covered by the Section 404 Report.

98.16(4) Management’s Report of Internal Control Over Financial Reporting shall include:

- a.* A statement that management is responsible for establishing and maintaining adequate internal control over financial reporting;
- b.* A statement that management has established internal control over financial reporting and an assertion, to the best of management’s knowledge and belief, after diligent inquiry, as to whether its internal control over financial reporting is effective to provide reasonable assurance regarding the reliability of financial statements in accordance with statutory accounting principles;
- c.* A statement that briefly describes the approach or processes by which management evaluated the effectiveness of its internal control over financial reporting;
- d.* A statement that briefly describes the scope of work that is included and whether any internal controls were excluded;
- e.* Disclosure of any unremediated material weaknesses in the internal control over financial reporting identified by management as of December 31 immediately preceding. Management is not permitted to conclude that the internal control over financial reporting is effective to provide reasonable assurance regarding the reliability of financial statements in accordance with statutory accounting principles if there are one or more unremediated material weaknesses in its internal control over financial reporting;
- f.* A statement regarding the inherent limitations of internal control systems; and
- g.* Signatures of the chief executive officer and the chief financial officer (or equivalent position/title).

98.16(5) Management shall document and make available upon financial condition examination the basis upon which its assertions, required in subrule 98.16(4), are made. Management may base its

assertions, in part, upon its review, monitoring and testing of internal controls undertaken in the normal course of its activities.

a. Management shall have discretion as to the nature of the internal control framework used, and the nature and extent of documentation, in order to make its assertion in a cost-effective manner and, as such, may include assembly of or reference to existing documentation.

b. Management's Report of Internal Control Over Financial Reporting, required by subrule 98.16(1), and any documentation provided in support thereof during the course of a financial condition examination, shall be kept confidential by the state insurance department.

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