

**17—22.5(231E,633) Staffing ratio.** Local offices shall be responsible for no more than 40 consumers per full-time equivalent position at any one time. The state office shall notify the state court administrator when the maximum number of appointments is reached by a local office.

**22.5(1)** In its sole discretion, if the state office determines that due to the complexity of current cases a local office would have significant difficulty meeting the needs of consumers, the state office may choose to temporarily suspend acceptance of appointments. The state office shall notify the state court administrator of the suspension of services.

**22.5(2)** In the state office's sole discretion, a local office may exceed staffing ratios under the following circumstances:

- a.* A priority situation exists as defined in subrule 22.7(2), and
- b.* Acceptance of case(s) will not adversely affect services to current consumers.

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